

**ASHRAE LONDON CANADA CHAPTER
BOARD OF GOVERNORS
MEETING MINUTES**

Date: Apr. 06/2004 (4:30pm)

Attended by: Tom Pollard Jason Vandenbergue
Derek Vakaras Joe Claessens
Scott Turner John Kelly
Daryl Somers Eric Shaw
Scott Edmunds

1. Minutes of Mar. 16 2004 accepted.
2. Tom Pollard is forwarding minutes to DRC Region II

<i>POAE Points As Of: 13 April 2004</i>		
	Chapter Programs = 415	History = 300
Membership Promotion = 415	Resource Promotion = 190	Chapter Operations = 735
Student Activities = 460	TEGA = 225	Chapter POAE Point Total = 2660

President

3. Tom Pollard will send invite to Windsor and Hamilton Chapter for April chapter meeting with Distinguished Speaker Juilan Debuilet of McQuay International.

Treasurer

4. Joe Claessens reported the bank balance to be \$ 12,927.43

Program

5. Derek Vakaras will forward info about April chapter meeting tour for newsletter.
6. Somers Environmental Products will be doing a table top for the April chapter meeting.
7. April 26th is the Distinguished Speaker Julian Debuilet of McQuay International and will be discussing Chiller Plants & ASHRAE 90.1. Derek to co-ordinate invitations for additional attendees with HTS Engineering.
8. Scott Edmunds to request that Brenda Stonehouse invite students out to chapter meeting
9. Scott Turner to ask the LDCA to include our program within the next weekly LDCA Newsletter.
10. Scott Turner to send invite/program to O.A.C.E.T.T.

Membership

11. Jason indicated that he will follow up on 4 or 5 delinquents.
12. Derek Vakaras will discuss membership upgrade with Dennis Dawe
13. Jason plans to do a membership promotion at the Golf Tournament. Draw prize for a new signed up member.
14. Jason will send something to Scott Turner for April newsletter.
15. Joe Claessens requested that Jason ensure that membership forms state "Chapter 116" on them to ensure accuracy.

Research Promotion

16. Daryl Somers reported that he has completed a CRC budget and has forwarded to Peter Golem for his review.
17. Daryl indicated that he would begin a phone campaign in the next week or two.

Student Affairs

18. Nothing to report.

Newsletter

19. Scott Turner will forward companies to receive an invoice for business adds in newsletter to Joe Claessens.

TEGA

20. Tom Pollard will send out notice about the Satellite broadcast from Trane London office on April 14th 2004. He has also posted at the website.

Historian

21. John Kelly will forward a history report for the April newsletter.

Miscellaneous

22. It was announced that the chapter is still open for nominations until the end of April and swear in at the Golf Tournament June 7 / 2004
23. Meeting adjourned 5:30PM

President
VP & Program
Treasurer
Secretary
Membership
Research
Student Affairs

Tom Pollard
Derek Vakaras
Joe Claessens
Scott Turner
Jason Vandenberghe
Daryl Somers
Scott Edmunds

TEGA
Historian
Reception
Newsletter
CRC 2005 Chair
Assistant Chair

Eric Shaw
John Kelly
Joe Claessens & Scott Edmunds
Scott Turner
Peter Golem
Daryl Somers

